

**MINUTES – COMMITTEE OF THE WHOLE MEETING– April 27, 2017**  
**Central Administration Building- Board Room**

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. Availability of the agenda was communicated in the publicized notice and a current copy of the agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to attendance of the public.

**1. Call to Order & Roll Call**

Mr. Zimmerman, Vice-President of the Board of Education, called the meeting to order at 6:00 PM in the Central Administration Building Board Room. At the beginning of the meeting, Mr. Zimmerman announced and informed the public that a current copy of the Open Meetings Act was posted on the west wall of the meeting room.

Attendance taken at 6:00 PM:

Present Board Members:

Janet Byars  
Doris Martin  
Nancy Sedlacek  
Steve Winter  
Jon Zimmerman

Absent Board Members:

Lisa Pieper

**2. Approval of the Agenda**

Board of Education of District #15 approve the agenda as presented passed with a motion by Steve Winter and a second by Nancy Sedlacek.

Janet Byars	Yes
Doris Martin	Yes
Lisa Pieper	Absent
Nancy Sedlacek	Yes
Steve Winter	Yes
Jon Zimmerman	Yes

**Motion Passed: 5 Yeas - 0 Nays**

**3. Curriculum Review- Guidance**

Mrs. Nielsen introduced the guidance staff from all building levels to share information on the materials covered that focus on career and college readiness. She added that this topic is a big part of the district's strategic plan. First, Pam Hill, counselor at Paddock Lane and Stoddard, shared that at the elementary level they continued to work to include some curriculum objectives. She shared a handout that indicated the objectives and which grades included them in the curriculum. Next, middle school counselors, Amy Randel and Angie Vogel, shared a handout that included an image of the career wheel. They added that 7th graders all complete an interest inventory and the 8th graders do a college search and are provided with a booklet that includes the how to steps for going to college. Lastly, Tracy Post, one of the high school counselors, provided a few handouts that summarized the focus areas at the high school which include developing a four

year plan of study, career academies opportunities, college visits, manufacturing tours, testing, and just basic conferences/conversations with students.

#### **4. Random Drug Testing Policy**

Mr. Sexton shared that a committee comprised of multiple head coaches, the school nurse, and administration met multiple times over the last few months to further discuss a random drug testing policy for students. He reminded Board members that the results from the student risk factor survey initially sparked the idea as results were alarming to administration. Mr. Sexton added that the committee feels that this is proactive for the district and that this is not a way to punish kids, but rather to give them another reason to say no. A draft policy was shared with the Board. Mr. Sexton assured the Board that the consequences in the policy align with what is currently in the student handbook. He added that two companies have reviewed the policy and had no changes. The cost is in the \$3,000- \$7,000 range annually. Mr. Sexton informed the Board that the committee and administration would like the policy adopted for the upcoming school year.

Byars asked for confirmation that the policy is for students involved in extracurricular activities, but parents could opt their students who were not involved in extracurricular activities in if so desired. Mr. Sexton confirmed such and noted that information about the policy would be dispersed at fall activity meetings and that he would also like to have an informational meeting to answer questions that students and parent may have. Mr. Randel noted that the information could go out in the beginning of the year packet that every student receives.

Martin asked how frequently tests would be administered to which Mr. Sexton responded that it would probably be about 10 times per year (not during June or July) and approximately 15 students would be tested. Martin also asked if testing would only be at the high school level. Mr. Sexton informed the Board the Middle School administration would like the High School to pilot the program before they consider adopting it also. Martin asked how teachers would handle not penalizing students academically. Mr. Randel responded that a teacher must provide an alternate assignment if a student missed an activity that they were to receive a grade on.

Mr. Nauroth stated that he would want our policy reviewed by the school attorney before it went to the Board for official approval and if approved, high school administration would be required to report back to the Board regularly.

#### **5. Summer Work Update**

Mr. Brazell shared a list of repairs that are being planned for this summer. Some of the big projects include: refinishing the main gym floor at the high school, remodeling a classroom into a bathroom at Cedar for preschool, moving playground equipment, adding fencing around the playground at Cedar, new roof at Paddock Lane, and replacing the sewer line at the central administration building.

#### **6. Classified Staff Salaries & Benefits**

Mr. Brazell informed the Board that he intends to ask for approval of the classified staff salaries and benefits at the upcoming May meeting. He shared a handout that included the current baseline costs as well as a couple of increase options. The options provided were a 3.49% total package increase which would increase the base rate by \$.17 or a 3.08% total package increase which would increase the base by \$.11. The consensus of the Board was to have Mr. Brazell prepare for the higher percentage proposal.

#### **7. Policy Update**

**7.a. 3506 Inventories**

Mr. Nauroth shared that the values included in the policy were similar to what many districts have in their policy.

**7.b. 5416 School Wellness**

Mr. Brazell shared that the final ruling by the Federal government was out and that the draft policy is a combination of the recommendations from the school attorney as well as federal mandates. He added that there will most likely be an administrative regulation to go along with the policy.

**7.c. Meal Charge Policy**

Mr. Brazell shared that this draft policy came from the school attorney and there will most likely be an administrative regulation to go along with this also. Mr. Nauroth noted that the wrong file was provided, but most of the content is the same. Mr. Brazell stated that once approved, the district will have to send this policy out with the free and reduced information that is sent out at the beginning of the school year.

**8. Architect Discussion for Paddock Lane Building**

Mr. Nauroth informed the Board that he has talked to the attorney about what this process needs to look like and it can be streamlined. He recommended that the district solicit qualifications and form a committee to look at this and make a recommendation on the selection of the architect to the full Board. Mr. Nauroth informed the Board that the district will then have to bid out the construction since the cost will exceed \$100,000. Mr. Nauroth suggested the following as architect options: DLR, BVH (Bahr, Vermeer & Haecker Architects), and Mike Fakler. Winter and Zimmerman noted interest on serving on the committee.

**9. Public Comments - This is the proper time for public questions and comments on any topic. Please make sure a request form is given to the Board Vice-President before the meeting begins.**

No one spoke at this time.

**10. Adjournment**

Board of Education of District #15 adjourn passed with a motion by Steve Winter and a second by Nancy Sedlacek.

Janet Byars	Yes
Doris Martin	Yes
Lisa Pieper	Absent
Nancy Sedlacek	Yes
Steve Winter	Yes
Jon Zimmerman	Yes

**Motion Passed: 5 Yeas - 0 Nays**

The meeting adjourned at 7:44 PM.

Respectfully submitted by Danielle Fairbanks

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Board Secretary/Superintendent

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Date